



County of San Diego

GARY W. ERBECK
DIRECTOR

DEPARTMENT OF ENVIRONMENTAL HEALTH
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1-800-253-9933 www.sdcdeh.org

JACK MILLER
ASSISTANT DIRECTOR

PUBLIC RECORDS REQUEST Food & Housing Division

Requestor Name: _____ Date: _____

Telephone: () _____ - _____ FAX: () _____ - _____

Company / Organization Name _____

Mailing Address: _____

A request is hereby made to review DEH records. A separate form must be completed for each address. Fax your completed form to FHD Public Record Request at (619) 338-2245 or mail your request to address above Attn: FHD Public Record Request or E-mail to: FHDUTYEH@sdcounty.ca.gov

To help us identify all the records you wish to review, please indicate the range of dates and purpose of your search. If you know the document(s) you want to review, please check below.

☐ Inspection report

☐ Health Permit Application

☐ Other (explain below)

☐ Notice

☐ Complaints

Range of Dates and Reason for reviewing DEH records: _____

Facility Name: _____ Permit #: _____

Site Address: _____

PHOTOCOPIES ARE AVAILABLE FOR A FEE OF \$0.15 PER PAGE. (Additional fees maybe charged if the request requires inordinate staff time for processing.)

FOR OFFICE USE ONLY BELOW THIS LINE

Files reviewed by: _____ Date: _____

Photocopies _____ Cost _____ Paid: _____

Photocopies picked up/mailed on _____ By _____
Date Name

A search for DEH records checked above has been conducted and NO RECORDS for the facility you requested were found.

Signature Title Date